

# Fairway Ridge Clubhouse Rental Agreement

The Fairway Ridge Clubhouse is located at 611 Leonard Drive and is for the exclusive use and enjoyment of residents of Fairway Ridge. Inquiries regarding availability may be directed to the property manager by calling 847-816-8447 or email frhoa@comcast.net.

Hours: Sunday-Thursday 7am-10pm, Friday & Saturday 7am-Midnight

**Staying past hours may result in loss of security deposit**

Cost: Non-refundable rental fee is \$100. Security deposit \$300

## Rules - Please initial each line:

Homeowner renting the clubhouse must be present for the entire event. \_\_\_\_\_

**Clubhouse MUST be cleaned to the condition it was prior to the event.** \_\_\_\_\_

The homeowner renting the clubhouse may not engage in the sale of alcoholic beverages during use of the clubhouse. The homeowner assumes all liability for any damages caused by any guest of the homeowner which may be associated with the consumption of alcoholic beverages by said guest of the homeowner. \_\_\_\_\_

Occupancy limited to 50 people (Village of Gurnee Fire Code). \_\_\_\_\_

This facility may not be rented for commercial purposes. \_\_\_\_\_

No individual or group may rent this facility for ongoing/regular meetings. \_\_\_\_\_

Rental does NOT include use of the pool or lower level. \_\_\_\_\_

Use of inflatables and/or any amusement equipment is prohibited on association grounds. \_\_\_\_\_

Use of regular tape on the walls is PROHIBITED. We have provided removable mounting pads for your convenience (found in kitchen drawer). Please use these to hang signs or decorations. \_\_\_\_\_

Failure to follow rules may result in loss of security deposit and/or suspension of rental privileges at the discretion of the Board. \_\_\_\_\_

## Furnishings and Supplies:

### CLUBHOUSE FURNITURE

4 Leather Chairs and coffee table,  
2 Dining Tables (114"x44" rectangle), and dishwasher.  
maker ADDITIONAL FURNITURE  
4 White Banquet Tables (96"x30")  
32 matching white folding chairs  
2 Outdoor Tables and 8 chairs (on Deck)  
Outdoor Furniture may NOT be brought in

### KITCHEN SUPPLIES

Full size stove & oven, refrigerator, microwave  
16 Dining Chairs 42 cup coffee  
ELECTRONICS  
60 Flat Screen TV - Basic Cable TV  
Blue-Ray DVD Player -Wi-Fi  
HDMI port to hook up to your computer\*  
*\*homeowner needs to supply any adapter  
required for HDMI compatibility*

# Fairway Ridge Clubhouse Rental Agreement

The following may result in forfeiture of security deposit (or additional charges to your account for actual cost of repair).  
Please initial each line:

Lost/Stolen Remote Control (\$100 per controller). \_\_\_\_\_

Inadequate cleaning - **you are expected to leave the clubhouse as you found it. Including cleaning of kitchen, bathrooms and washing floors.** There is a broom, mop and bucket for your use. Renter must supply all other cleaning supplies including trash bags. \_\_\_\_\_

Failure to remove decorations or use of tape on walls. We have provided removable mounting pads for your convenience (found in kitchen drawer). Please use these to hang signs or decorations. \_\_\_\_\_

Balloons signs or banners placed in common areas must be removed immediately following your event. \_\_\_\_\_

Damage to walls or floors - Take caution when moving furniture, especially large tables from storage area. **DO NOT USE TAPE ON WALLS - REMOVABLE MOUNTING PADS CAN BE FOUND IN KITCHEN DRAWER.** \_\_\_\_\_

Broken furniture, light fixtures, electronics or any contents of clubhouse. \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

The clubhouse is yours for the entire day, but it does help us to know the approximate times that you will be here. Thanks for your cooperation.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Check here if you'd like your deposit check returned \_\_\_\_\_ (if blank your check will be shredded)

For office use only:

Rental Fee Received \_\_\_\_\_ Confirmation Emailed \_\_\_\_\_

A copy of this form will be sent to you by email as your confirmation.  
The key will be dropped off at your house 1-2 days prior to your event.

The clubhouse address - 611 Leonard Drive Gurnee, IL 60031 should be used for invitations.

**If your guests will be sending gifts please provide an alternate mailing address as there is no one to receive packages at this address.**

